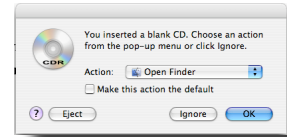


## Thirty Second Guide to Burning CD's in OSX

- ❑ Insert a blank CD-R (CD-RW will also work. The difference between the two is that CD-R disks allow only 1 burn. CD-RW allow multiple burns. Sometimes CD-RWs malfunction, though.)

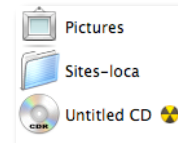
- ❑ If you see this screen, choose **OPEN FINDER** and click **OK**.



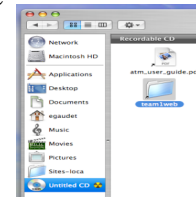
- ❑ Open your finder (click on double headed guy -)



- ❑ Look on the left side menu bar and double click on the CD burn Icon.



- ❑ Drag into the CD-Burn window any files you wish to place onto the CD.



- ❑ Under **FILE**, drag to **BURN CD**. Wait. You can eject your finished CD by hitting the arrow key on the top right corner of your keyboard.

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### CD Notes:

- ❑ CD' can hold 750 mb of data. If you have more than that amount of data, split your files into two folders and burn each to a separate CD.
- ❑ If you don't know where your files are saved, they are probably in your Documents folder. That's where OSX saves by default.
- ❑ It's OK to drag the whole Documents folder to the CD for burning. In the Fall, drag it back onto your computer and replace the computer's Documents with the CD's version.
- ❑ Your best bet to find your files is to open your HOME folder. (On menu bar Go → Home).
- ❑ Keep your CD's in a safe, not too warm place for the summer.
- ❑ In the Fall, you can drag the data from your CD back into your computer.
- ❑ If you want to save internet bookmarks, added printers, etc... drag your Library folder onto the CD for burning. Drag it back onto your computer first thing in the fall and replace the computer's Library folder with the CD version.